

Regional Permit Policies and Procedures Manual (RP3M) Revision Process

Purpose of the Manual	The purpose of this Manual is to provide guidance in the permit application, review, and approval process for the operation of oversize-overweight (OS-OW) vehicles on roads under the jurisdiction of local road authorities in Metro Vancouver.	
Revisions to the Manual	1	Revision frequency: Unless circumstances warrant more frequent revisions, revisions to the RP3M will be made annually.
	2	Submission of revision proposals: Revision proposals must be submitted in writing to TransLink, Multi-Modal Programs - Goods Movement. The written submission must state whether the proposed revision consists of an update, clarification, or deletion of existing policies and procedures, or an addition of new policies and procedures. A clear explanation of why the revision is required must also be provided.
	3	<p>Revision process: Proposed revisions received by July 31 will be referred to TransLink’s Regional Transportation Advisory Committee (RTAC) by the end of each calendar year for endorsement. Before any proposed revisions are referred to RTAC, they must be reviewed by a Working Group or Subcommittee of RTAC. The Working Group or Subcommittee must determine whether to recommend that RTAC endorse a given proposal, receive a given proposal for information pending further research and analysis, or reject a given proposal.</p> <p>Proposed revisions to the RP3M that RTAC endorses will be incorporated in an updated version of the RP3M. On a best-effort basis, the updated version of the manual will be published by January 31 in each calendar year. Alternatively, RTAC-endorsed revisions will be communicated in a supplement to the RP3M, which will be circulated to the stakeholders listed in #5 by January 31 in each calendar year pending the publication of a revised version of the full manual at a later date.</p> <p>Revisions to Appendix A (Preferred Route Network) and Appendix B (Local Road Authority Exceptions) that are proposed by a local road authority must be referred to RTAC and /or a Working Group or Subcommittee of RTAC for information and discussion, but do not have to be referred to RTAC for endorsement. For greater clarity and certainty, revisions to OS-OW vehicle routes and exceptions by local road authorities to the regional policy framework are at the discretion of each local road authority and do not require RTAC endorsement to be incorporated in the RP3M.</p>
	4	Revision tracking: Revisions to the RP3M will be reflected in a new document version number – 2019-XX, denoting the revision numbered sequentially from the 2019 base document, starting with 2019-00, which is the version number of the RP3M as endorsed by RTAC and referred to local road authorities for implementation on November 21, 2019. A major update of the RP3M may result in a new base document designation [20XX-00].
	5	<p>Distribution: The revised RP3M (or a supplement to the manual) will be posted on TransLink’s websites. A notification of the revised document will be sent to stakeholders via email with a link to view and download the manual (or the supplement to the manual).</p> <p>Notification will be sent to the following stakeholders:</p> <ul style="list-style-type: none"> • TransLink Infrastructure Programs Department (Director); • Members of RTAC's Commercial Vehicle Subcommittee (CVSC) or an alternate RTAC Subcommittee or Working Group for circulation to applicable staff at each local road authority; • Commercial Vehicle Safety and Enforcement (CVSE), including the Commercial Transport Manager, CVSE Victoria and Regional Manager, CVSE South Coast Region (SCR); • Industry groups, including the Manufactured Housing Association of BC (MHABC), BC Structural Movers Association (BCSMA), and BC Trucking Association (BCTA).

RP3M Version History

Version Number	Date	Brief description of revision(s)
2019-00	November 2019	–
2019-01	March 2023	<ul style="list-style-type: none"> • Revisions to Section 3.1 – Term Permit Conditions for Non-Reducible Loads • Revisions to Section 3.6 – Long Combination Vehicles (LCVs) • Editorial and formatting changes throughout the document to conform with the <i>TransLink Brand Book</i>, January 2019. • Updated references to the <i>BC Commercial Transport Procedures Manual (CTPM)</i> and <i>CVSE Compliance Circulars</i>, current as of November 1, 2022. • Updated Appendix B, current as of November 1, 2022
2019-02	November 2025	<ul style="list-style-type: none"> • Revisions to section sequencing and numbering for Sections 3.1 through 3.3, as follows: Version 2019-01 Version 2019-02 <ul style="list-style-type: none"> • Section 3.1 → Section 3.2 • Section 3.2 → Section 3.3 • Section 3.3 → Section 3.1 • Editorial and formatting changes throughout the document • Revisions to the Glossary of Terms – including clarification of definitions and the addition of a new definition for “Repeat Loads” • Revisions to Section 2.2 – Permittable Weight and Dimension Limits, including reference to “Repeat Loads” as a third permit category • Revisions to Section 3.1 – Permit Quick Reference for Common Vehicle Dimensions and Weights • Revisions to Section 3.2 – Term Permit Conditions for Non-Reducible Loads • Revisions to Section 3.4 – Single Trip Permit Condition Tables • Revisions to Section 3.6 – Long Combination Vehicles (LCVs). Minor revisions including simplification of Table 13 and additional references to the <i>BC Commercial Transport Procedures Manual (CTPM)</i>. • Revisions to Appendix B – Local Road Authority Exceptions • Revisions to Appendix C – Sample Roadway Use Permit Application Forms, including updates to align with revisions to Sections 3.1 and 3.2

Version 2019-01 was endorsed by RTAC on March 9, 2023 for soft launch by Local Road Authorities. Version 2019-02 was endorsed by RTAC on November 6, 2025. Implementation of this manual in whole or in part is at the discretion of individual Local Road Authorities and may vary across Metro Vancouver. Please seek additional guidance from the applicable Local Road Authority.